



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-3

December 12, 2002

Patricia Ford, Treasurer  
Service Employees International Union  
Political Campaign Committee  
1313 L Street NW  
Washington, DC 20005

Identification Number: C00004036

Reference: July Monthly (6/1/02-6/30/02) and August Monthly (7/1/02-7/31/02) Reports

Dear Ms. Ford:

This letter is to inform you that as of December 11, 2002, the Commission has not received your response to our request for additional information, dated November 20, 2002. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

An adequate response must be received at the Commission by January 1, 2003. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter, please contact Antoinette Kitchen on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,

A handwritten signature in dark ink, appearing to read "John D. Gibson".

John D. Gibson  
Assistant Staff Director  
Reports Analysis Division

Enclosure